



**Addendum #4**  
**DHHS Response to Vendor Questions**

No.	Question (Section Ref.)	Answer
1	<b>(1.1. and 1.4.)</b> Please clarify the definition of “IDN.” Section 1.1 of the RFP states “Integrated Delivery Networks (IDNs)” and Section 1.4 of the RFP states “Independent Delivery Network (IDNs).”	Section 1.4. contained a typographical error. IDNs are Integrated Delivery Networks.
2	<b>(1.4 and 3.5.2) Section 1.4 Vendor Restrictions</b> states “The selected vendor shall not have any business relationship with any of the applicants to become an Independent Delivery Network (IDNs) participating in NH’s Building Capacity for Transformation;...” <b>Section 3.5.2 Restrictions</b> states “...NOTE: Bidders shall certify its compliance with these Restrictions within the Transmittal Letter described in subsection 7.2.2.1. Transmittal Letter....”  In order for us to make this certification, please provide a list of the applicants or the date on which the list will be available.	See Addendum #3 of the RFP; the Department has amended the language for both of these sections in this addendum.
3	<b>(1.4)</b> Is there an incumbent on any of the work that precedes this procurement? If yes, who is the incumbent?	There is no incumbent for the Statement of Work described in Section 3 of this RFP.
4	<b>(3.1.1.)</b> Will DHHS be providing dedicated project management resources to this project?	DHHS will have staff to oversee the vendors procured for this Statement of Work; it will not be providing project management supports to the vendor.
5	<b>(3.1.1.)</b> What will DHHS’ dedicated staff be to this project?	See response to question 4.
6	<b>(3.1.1.)</b> What, if any, constraints does NH DHHS have regarding the implementation of this project’s scope of services	Funding and implementation schedules are constraints as outlined in the STCs, the Planning and Funding Protocols and the Project Metric and Specification Table. These are all available at <a href="http://www.dhhs.nh.gov/section-1115-waiver/index.htm">http://www.dhhs.nh.gov/section-1115-waiver/index.htm</a>



7	<b>(3.1.1.1.)</b> Will DHHS entertain bids from organizations without a NH-based office who demonstrates highly effective learning collaborative experience?	Vendors need not be New Hampshire based to apply or submit a proposal. It is critical that the learning collaborative facilitator be extremely familiar with the New Hampshire landscape, and the selected vendor will be required to provide a full time presence to meet the Statement of Work. Non-resident vendors should detail their plan for meeting the qualifications described in subsection 1.3 of the RFP and for delivering the services described in section 3 of the RFP, including any logistical or geographical considerations associated with bidder's proposed delivery of services.
8	<b>(3.1.1.1.)</b> Is the project manager expected to be onsite 100% of the time in the NH-based office or is working remotely some percent of the time acceptable? Is remote administrative support acceptable?	The project manager is expected to be on site the majority of the time. Remote administrative support is not preferable; the vendor should be clear in how remote administrative support will not compromise the work of the vendor.
9	<b>(3.1.1.2.)</b> Please define the responsibilities of the staff that will serve as Innovation Agents. What percent of time is it envisioned that these staff will be on site in NH?	Innovation Agents are expected to be present in NH as much as is needed in order to facilitate implementation of project plans and share best practices within time frames expected. The responsibilities of Innovation Agents will be whatever tasks are needed to facilitate implementation of project plans and to share best practices among IDNs. In the bidder's response to Q2 of the RFP, the Department would expect to see the bidder's vision and proposed approach for the Innovation Agent role and allocated resource level.
10	<b>(3.1.1.2.)</b> Are the Innovation Agents expected to assist in the development of DSRIP project plans or only to facilitate implementation of these plans?	Innovation Agents are expected to facilitate implementation of the project plans, not aid in their development.
11	<b>(3.1.2.2.)</b> How many IDNs are in NH?	There will be seven IDNs awarded under a separate procurement. See the DSRIP presentation available at <a href="http://www.dhhs.nh.gov/section-1115-waiver/documents/nh-dsrp-overview-052016.pdf">http://www.dhhs.nh.gov/section-1115-waiver/documents/nh-dsrp-overview-052016.pdf</a> .
12	<b>(3.1.2.2.)</b> What are the geographical locations of the NH IDNs?	See question 11 response.



13	<b>(3.1.2.7.)</b> Are these in region meetings in addition to the quarterly meetings?	Yes.
14	<b>(3.1.2.7.)</b> Will DHHS allow us to conduct in region meetings via webinar?	It will depend on the need of the IDNs and the topic.
15	<b>(4.1.)</b> What is your proposed budget for this project?	A specific budget has not been set for the project.
16	<b>(4.1.)</b> Can we provide you with alternative, cost saving ideas that we can bring to the table that may not be specifically requested in the RFP?	Yes.
17	<b>(4.1.)</b> Does NH offer incentives or additional evaluation points for in-state bidders?	No.
18	<b>(5.)</b> Will your evaluation team consist of persons who will be directly involved in this project? If not, who will serve on the evaluation committee?	Yes.
19	<b>(6.2.)</b> Will DHHS be amendable to extending the submission deadline to July 29, 2016?	No. This service is one of several components that integrate to support DHHS compliance with the constraints referenced in question 6.
20	<b>(Q4.d.)</b> Please define "health care information." Please provide further specifics as to what best practice area this question relates to. Does this term relate to health information technology or to any and all information relating to health information including quality metrics, cost effectiveness, access, community and provider engagement, etc.?	The contractor will be responsible for establishing and implementing a learning collaborative network and process that supports IDNs in the identification and implementation of national best practices as they relate to <u>all</u> of the identified projects. This includes everything from planning to implementation including capturing, storing, sharing and using health information to meet the identified goals of New Hampshire's Building Capacity for Transformation. In addition, use of information as it relates to 42 CFR as well as use of information for the purposes of APM, demonstrating effectiveness and cost, etc.
21	<b>(Q4.e)</b> Does "participation by all IDNs, including participation of staff and IDN member organizations" refer to IDNs participating in the learning collaborative or a broader set?	The reference is to all DHHS approved IDNs participating in the New Hampshire Building Capacity for Transformation, Section 1115(a) Medicaid Research and Demonstration Waiver, #11-W-00301/1. These are all of the IDNs that will participate in the learning collaborative.



22	<p><b>(Appendix D)</b> Do we need to answer the following questions when we submit our proposal?</p> <ul style="list-style-type: none"> <li>(1) The number or proportion of LEP persons served or likely to be encountered in the population that is eligible for the program;</li> <li>(2) The frequency with which LEP individuals come in contact with the program, activity or service;</li> <li>(3) The importance or impact of the contact upon the lives of the person(s) served by the program, activity or service;</li> <li>(4) The resources available to the organization to provide effective language assistance.</li> </ul>	<p>No. The Bidder Step #2 section within Appendix D must be completed and submitted with the bidder's proposal.</p>
23	<p><b>(General)</b> Was there an RFI issued leading up to this procurement?</p>	<p>No.</p>
24	<p><b>(General)</b> Does NH have any existing cooperative agreements with other states that would be utilized in the award of this project?</p>	<p>No.</p>
25	<p><b>(General)</b> Is the Independent Assessor contractor eligible to bid on this RFP?</p>	<p>A vendor performing services as the Independent Assessor is not necessarily prohibited from participation in this procurement. Please see Addendum 3 for amended language regarding subsection 1.4 and 3.5.2.</p>